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STATE OF COLORADO
DEPARTMENT OF LAW

OFFICE OF COMMUNITY ENGAGEMENT
AGREEMENT AMENDMENT REQUEST

Section A. Requestor and Project Information

Requestor Name:	Requestor Organization:	Agreement Project Name:
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Section B. Current Agreement

1. Current Agreement Effective Date:	2. Current Agreement End Date:
3. Current Funding Allocations by State Fiscal Year:	
4. Please explain all Deliverables achieved to date:	

Please attach the most recently submitted monthly or quarterly report associated with your agreement.

Section C. Proposed Agreement

1. Proposed Agreement End Date (if modified):	2. Proposed Funding Allocations by State Fiscal Year (if modified):
3. Proposed Amendment Overview and Rationale:	
4. If requesting the reallocation of existing dollars or deliverables, please explain why the original timeline or budget was not met:	

Please attach a proposed budget narrative.

5. Explain or attach any proposed edits to the current Statement of Work, including any proposed changes to deliverables and/or deliverable due dates:

Section D. Requested Attachments

Please provide updated proof of the following:

- If you need additional space for any of the questions above, please attach additional pages numbered by section and question.
- Certificate of Good Standing (Colorado Secretary of State)
- Certificates of Insurance
- Tax Exempt Form (if applicable)
- Changes in Key Personnel (if applicable)
 - If there were changes to key personnel, please provide the CV/Résumé of the new personnel members.

Please explain or attach any additional information you think would be useful in evaluating your proposal:

Please submit this completed Amendment Request Form and any attachments to taylor.hillhouse@coag.gov. If submitting in anticipation of the end of the State Fiscal Year (June 30), please submit by May 3rd of the current Fiscal Year.