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**STATE OF COLORADO**  
**DEPARTMENT OF LAW**

**COLORADO SUPERVISED LENDER LICENSE RENEWAL INFORMATION**

**IMPORTANT INFORMATION** – The renewal is now available online!

Your online renewal and fee are due by January 31, 2021. You must have a login to the community licensing portal to access the renewal. Once your renewal is submitted, we will send it to the people listed on the renewal as signatories. The renewal will not be considered complete until we receive signatures back from the signatories.

You may select your method of fee during the renewal, but must pay the appropriate fee (as follows):

The renewal fee is **\$1,900** for each licensed master and branch location. This fee includes a mandatory \$100 surcharge per licensed location, which is to be deposited in the Identity Theft and Financial Fraud Cash Fund in the Colorado Department of Public Safety pursuant to § 24-33.5-1707(2)(b), C.R.S.

You may pay the fee by the following methods:

- **Pay electronically using a checking account or credit card** – Please note there is a fee associated with making a payment online. To pay online, visit the Licensing webpage at: [coag.gov/licensing/uccc/](http://coag.gov/licensing/uccc/)
- **Mail a check to our office** – You may send a check payment for your renewal. Checks should be made payable to the “Colorado Uniform Consumer Credit Code” or “Colorado UCCC.”

Your renewal and fee are due January 31<sup>st</sup>. If your completed renewal and fee are not received by March 1<sup>st</sup>, a late fee of **\$5.00 per calendar day - per license** will be imposed from March 2<sup>nd</sup> to the date your renewal is properly submitted.

If you fail to file a renewal and pay the fees by March 15<sup>th</sup>, your Supervised Lender’s license shall automatically expire pursuant to § 5-2-302(8), C.R.S. You will then be unable to make, collect, arrange, or take assignment of supervised loans and you may be prohibited from collecting any finance charges.

**IMPORTANT LEGAL REQUIREMENTS**

You are required to license each location where Colorado supervised loans are made, collected, or taken by assignment; for deferred deposit lenders, you are required to license each location where loans are arranged.

Pursuant to § 5-2-302(6), C.R.S., no licensee shall change the location of any place of business or license without giving the administrator at least 15 days prior written notice. Failure to provide

timely written notification of an address change is equivalent to operating without a valid license, meaning no supervised loans may be made, collected, arranged, or taken by assignment and collected. If an Address Change has occurred, use the Notice of Address Change Form on the Licensing webpage to notify us. You must also send an original bond rider amending the location on the original surety bond, if applicable.

If a business or trade name change has occurred, you must notify us and submit documentation from the Colorado Secretary of State as well as an original bond rider amending the name on the original surety bond.

The Colorado Uniform Consumer Credit Code and Related Laws are available on the UCCC website: [coag.gov/uccc](http://coag.gov/uccc).