

Colorado Department of Law
Office of the Attorney General, Philip J. Weiser
RALPH L. CARR, COLORADO JUDICIAL CENTER
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Denver, Colorado 80203
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REQUEST FOR INFORMATION

The Trial Staff of the Colorado Public Utilities Commission (the "PUC Trial Staff") is looking for attorney(s) to represent it and be appointed the Department of Law ("DOL") to serve as Special Assistant Attorney(s) General ("SAAG(s)") in connection with certain energy related matters for the PUC Trial Staff (the "Services").

Scope: The SAAG(s) will be supervised by DOL staff who do not provide day-to-day legal representation and counsel to the PUC Trial Staff. The Services may include representing the PUC Trial Staff in hearings and settlements related to electrical and gas matters, including rate setting.

Submissions: Interested lawyers or law firms should respond to this RFI by submitting a written proposal setting forth the qualifications and proposed workplan by addressing the following:

- (1) Identify persons who would be involved in performing all portions of the Services, including the nature of the work each individual would perform, together with a brief description of the individual's relevant experience in similar matters before the PUC.
- (2) Provide a description of how the firm intends to provide the Services including, the method or approach to client relations and oral/written communication strategy.
- (3) Describe any other special relevant resource or experience the firm will bring to this matter, including relevant experience and history appearing before the PUC.
- (4) Disclose any relationship or prior involvement with or adverse to the PUC, any members of the PUC Trial Staff, or any other party regularly appearing before the PUC that could create or appear to create an actual or perceived conflict of interest if the firm is selected.
- (5) Provide a fee proposal that includes individual hourly rates and other costs and the extent to which such fees and costs are discounted for government clients. Alternative fee proposals including a fixed fee or not to exceed arrangement are encouraged.
- (6) Provide any engagement terms and confirm your understanding that something substantially similar to the state of Colorado's standard terms set forth in the attached Exhibit A - State Model Contract shall take precedence over the terms of any engagement letter.
- (7) Statement of whether the firm has in place a diversity, equity and inclusiveness (DEI) program and if so a detailed narrative of the firm's DEI program.

All information submitted under this RFI will be subject to the Colorado Open Records Act ("CORA"), unless the DOL determines in its sole discretion that an exception under CORA applies.

Information may be submitted no later than 4:00 p.m. MT on September 7, 2022 and should be submitted in pdf format via email at procurement@coag.gov. Any questions also should be sent to that email address.

Selection Process: Once the above referenced deadline has passed, the DOL will review the information and deliberate whether a SAAG will be appointed to provide the Services. The DOL may follow up with firms for additional information needed to make its determination. Any subsequent contract award will be made based upon the best interest of the State. Firms will have no right to appeal any determination by the DOL. The appointment of SAAG(s) is conditioned upon the mutual execution of a written engagement agreement with DORA/PUC Trial Staff and approved by the DOL.

Contract Terms: State of Colorado agencies are required by law to ensure certain terms and conditions are included, or not included, in any contract or engagement agreement into which it enters. Engagement terms a firm proposes to include in the contract for the Services may be considered, provided the terms are allowable by law.