



# Colorado Opioid Abatement Council (COAC)

## Meeting #2 Minutes

May 13, 2022, 10:00am-12:00pm

---

**Members Present:** Phil Weiser, Heather Ihrig, Andy Kerr, David Frank, KC Hume, Nancy Rodgers, Aaron Miltenberger, Scott Weaver, Darlene Tad-Y

**Absent:** Christian Champagne, Danielle Felder, Lori Laske, Janet Rowland

**DOL Staff:** Heidi Williams, John Feeney-Coyle, Jamie Feld, Jack Patterson, David Baumgarten, Monte Dube, Victoria Nava-Watson

**Guests:** Seth Klamann, Dan Avery

---

### Welcome and Introduction

AG Weiser provided a welcome to the COAC and supporting DOL staff and volunteers.

*Dave Frank Moved to approve March 31<sup>st</sup>, 2022 COAC Meeting Minutes*

*Andy Kerr Seconded.*

*Unanimously approved*

Nancy Rodgers asked to add heading to toolkit discussion in previous minutes

*Dave Frank moved to approve the minutes as amended*

*KC Hume seconded*

*Unanimously approved*

### Regional Update

Director of Opioid Response Heidi Williams discussed regional updates and Opioid Response Unit (ORU)'s ongoing work.

ORU Team has been in contact with all 19 regions, all regions have begun some type of formation most have developed bylaws or IGAs. Heidi noted DOL provided grants for facilitators for more rural areas to develop regional council and may provide additional funds from custodial funds for further implementation and facilitation support.

ORU team is continuing development of 2-year plan system and expects system to launch within next month or so and noted some regions have begun their work on their 2-year plans. Tentative date of September 15<sup>th</sup> for deadline for submission of 2-year plans, with additional opportunities to submit 2-year plans or amendments at 6-month intervals. Twice-annual basis partially determined in recognition of costs incurred through requesting funds from national administrators.

ORU Team currently engaging with local governments to facilitate opting in/out of local government funds. Heidi noted that Colorado and North Carolina are leading the way in facilitating the opioid settlement fund distribution to local governments.

Dave Frank asked question regarding conflicts of interest for COAC members engaging with local/regional activities.

AG Weiser and John Feeney-Coyle noted that with the expectation that COAC members recuse themselves from any decisions pertaining to their regions, nothing prevents COAC members from engaging in their communities and recognized the potential valuable guidance and leadership that individuals can provide to their communities.

### **Processes and Procedures and Committees Discussion**

AG Weiser noted that within the Bylaws, the chair has the power to create new committees. COAC discussed three committees and their respective roles. The Bylaws Committee was renamed and will continue at the Administrative Committee.

AG led discussion regarding potential creation of committees, a 2-Year Plan Review/Evaluation Committee to provide guidance and feedback for 2-year plans to facilitate COAC review and approval and a Regional Technical Assistance Committee to provide ongoing technical assistance.

Heather and Darlene expressed willingness to join Technical Assistance Committee.

### **Organization Process**

Nancy Rodgers provided run-through of Process and Procedures and thanked David and Monte, DOL Executives in Residence for their support in developing language. Nancy noted transparency language in consistent with CORA, composition of COAC, creation of committees, processes for the removal of COAC members and by which vacancies are filled, meeting expectations, decision-making requirements, and indemnification of members.

Jamie Feld and Nancy Rodgers noted the need to emphasize attendance to be able for the COAC to function due to needs of quorum. AG thanks Council progress and developments and noted concerns regarding attendance and making clear the needs for decision making.

Nancy Rodgers noted the policies requires a super majority to be changed, with expected policies to be developed include conflicts of interest and dispute Resolutions. The Administrative Committee will draft those policies for the COAC's approval.

Dave Frank noted the procedures for removal of members to ensure adequate processes.

Dave Frank, KC Hume, and Heather Ihrig spoke in support to the Opioid Response Unit providing ongoing communication to encourage attendance and note the importance of attendance to ensuring ongoing action of the COAC.

*Dave Frank moved to adopt the bylaws*



*Scott Weaver seconded  
Unanimously approved*

### **Committees Discussion**

AG Weiser renamed the Bylaws committee as Administration committee with initial responsibilities to develop dispute and conflict resolutions as required by the MoU and to work with DOL staff to provide ongoing administrative support to regions.

John Feeney-Coyle and Dave Frank noted ongoing needs of COAC to provide guidance and technical support regions, and the need for committees to handle day-to-day matters with collaboration with DOL staff.

AG Weiser led a discussion regarding the roles of the 2-Year Plan Review and Regional Technical Assistance Committee.

AG Weiser asked for volunteers to join committees. Scott Weaver and Aaron Miltenberger volunteered to participate in the 2-Year Plan Committee

### **Closing Comments and Adjournment**

AG Weiser and Heidi Williams thanked attendees and called for questions prior to concluding meeting.

Heidi Williams provided an overview of next steps and upcoming meetings, including the annual conference on August 15<sup>th</sup> and 16<sup>th</sup> in Denver and the next meeting in COAC meeting in May.

Dave Frank requested the next COAC meeting be changed from 10am-12pm to 12pm-2pm.

*Dave Frank moved to adjourn  
Scott Weaver seconded  
Unanimously vote to adjourn*

Heidi thanked everyone and called for any questions before concluding the meeting