



COAC – Infrastructure Funding Request Application

CHECKLIST

The Colorado Infrastructure Share Application consists of the following components, which should be submitted in the order listed below. This checklist is provided to help ensure a complete proposal. It does not need to be submitted with the proposal.

- Section I: Executive Summary (one page)**
 - Include the purpose of the funding request and a brief description of how the request fits with the Allowable Uses in Exhibit A of [the Colorado Opioid Memorandum of Understanding \(“MOU”\)](#) and the Infrastructure Fund’s guidelines, as shown in Section G of the [MOU](#). The purpose of the Infrastructure Share is to promote capital improvements and provide operational assistance for developing or improving the infrastructure necessary to abate the opioid crisis within the State of Colorado. Describe how these funds will be used for that aim.
- Section II: Application Form (use 3-page template provided)**
- Section III: Narrative (200 words per header)**
- Section IV: Completed Budget and Work Plan (use provided template)**
- Section V: Additional Attachments**
 - Organization List of Names and Qualifications of Each Staff (required)
 - Organization Evaluation Results (optional)
 - Letters of Support (optional)

Thank you for taking the time to complete this application.



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APPLICATION

Application Date:

A. CONTACT INFORMATION

Name of Applicant: (Must be a Colorado county, municipality, Colorado Regional Opioid Abatement Council or state agency)

According to the MOU, Applicants must be Colorado governmental entities or Colorado Regional Opioid Abatement Councils that were formed as a result of the MOU, which has a Colorado government entity as the fiscal agent.

If multiple Colorado governmental entities or Colorado Regional Opioid Abatement Councils are applying together, please select one entity to serve as the Applicant. This should be the entity that will receive the funding award, receive the disbursed funds, and be responsible for funds management and submitting required reporting. The additional entities should be listed in the application as “Implementing Organizations.”

Applicant Mailing Address:

Applicant Email Address:

Applicant Phone:

Applicant EIN:

Name of Applicant Key Personnel responsible for project oversight:

Phone:

Email:

Fiscal Contact & Title (if *not* the Key Personnel responsible for project oversight):



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Phone:

Email:

B. APPLICANT INFORMATION

Please choose the type of approved entity:

- County
- Municipality
- State Agency

Opioid Region #:

To be completed only if there is an Implementing Organization that is different from the Applicant.

Name of Primary Implementing Organization(s): (Complete only if Implementing Organization(s) are different from the Applicant.)

Nongovernmental entities, such as not-for-profit organizations, may be part of the collaborative partnership proposed in the application with a governmental entity acting as the Applicant and fiscal sponsor. For the purposes of this application, these end recipient entities are responsible for program or project implementation are referred to as the “Implementing Organization.”):

Implementing Organization status:

Implementing Organization’s business information, non-profit status or EIN:

Name of Implementing Organization Primary Contact responsible for project oversight:

Phone:

Email:



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Please list any additional Implementing Organizations in the box below:

C. FUNDING OPPORTUNITY REQUEST INFORMATION

Requested Award Period:

- 1 Year
 2 Years

Year 1 Amount Requested: \$

Year 2 Amount Requested: \$

Note: A maximum of \$500,000 is allowable per request over two years with this standard template.

E. APPLICATION COMPLETION

By signing below, I certify that the information contained in this application is true and correct to the best of my knowledge and I understand that all Infrastructure Share funds must be used for the Approved Purposes as listed in Exhibit A of the Colorado Opioid Memorandum of Understanding and more narrowly, only for the Approved Purposes as requested in this application.

Applicant Key Personnel

Date



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NARRATIVE

NARRATIVE APPLICATION INSTRUCTIONS

1. WORD COUNT LIMIT

- a. Please try to limit your responses to 200 words per header.

2. FORMATTING

- a. Use 12-point font and include the **HEADING** provided for each question. It is not necessary to repeat the text of the questions.

NARRATIVE QUESTIONS

1. APPLICANT or IMPLEMENTING ORGANIZATION BACKGROUND

- a. Briefly describe your agency's mission and credentials for carrying out this project.

2. PROBLEM STATEMENT

- a. Briefly describe the problem you seek to address.

3. DEMONSTRATED NEED

- a. Share any relevant data to support the burden for the opioid crisis for the geographic region or population this proposal addresses.
- b. Share any resource gaps or capacity limitations in the targeted region or population.

4. PROGRAM OR PROJECT REQUEST

The Infrastructure Share is intended to support new opioid abatement programs throughout the State of Colorado.

- a. Describe the program or work this funding opportunity will support. What will be your major activities described in your workplan and your general timeline for executing the program?
- b. How are you ensuring that these funds are not used to replace or supplant existing programming?
- c. Has your community conducted any planning to identify or assess this infrastructure need?



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5. EVIDENCE-BASE FOR APPROACH

- a. Share the evidence-base for this approach to address the opioid crisis. If this doesn't apply, please leave blank.

6. REGIONALISM

As noted in the qualifications for the Infrastructure Share, there will be additional consideration given to applications structured as a collaboration between one or more opioid regions or regional projects (see “Application Priority Factors”).

- a. Demonstrate meaningful collaboration, including which, if any, regions are part of this request, and why this program, project, operating, or capital request is beneficial to multiple regions.
- b. Provide each region or local government(s) represented in this request, and what their roles and/or dedication in staff time or other resources will play in this program.

7. EVALUATION

Evaluating the success of the project is key for effective and accountable use of funds.

- a. Describe how outcomes will be measured for the program or project that is the subject of this proposal.

8. SUSTAINABILITY

As noted in the qualifications for the infrastructure share, there will be additional consideration given to applicants who incorporate matching funds or in-kind for the program, project, operating, or capital request budget (see “Application Priority Factors”).

- a. Describe any matching funds or in-kind contributions associated with the proposed work.
- b. Have you connected with the following entities to identify for partnership or leveraging funds?
 - Managed Service Organization/s (MSO)*
 - Administrative Service Organization (ASO)*
 - Community Mental Health Center (CMHC)*
 - Regional Area Entity (RAE)



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- Local public health agency (LPHA)
- Nearby hospital network
- Provider network or association
- Colorado Consortium for Prescription Drug Abuse Prevention

** As of July 2024, the following entities will be combined as Behavioral Health Administration Service Organizations (BHASOs)*

c. Have you considered the following funding sources?

- Behavioral Health Administration (BHA)
- Colorado Department of Public Health and Environment (CDPHE)
- Other state agencies. If so list: _____
- American Rescue Plan Act (ARPA) funds
- Local or municipal resources
- Foundations
- Federal grants
- Other _____

d. If applicable, please describe how you plan to partner with Colorado Health First, Colorado's Medicaid Program for sustainability. Describe how you have assessed that the items in this proposal cannot be covered through Colorado's Medicaid Program.

e. Describe how this request fills a need that cannot be met by another funding source.

f. If you do not have matching funds, identify the plan to seek matching funds for ongoing sustainability.

9. OPTIONAL:

a. If there is additional information that is vital to convey in this proposal for the reviewers' understanding of the context and project being proposed, do so here.



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ATTACHMENTS

Label each attachment with the names listed below.

- 1. COMPLETED WORK PLAN AND BUDGET (required)**
- 2. ORGANIZATION LIST OF NAMES AND QUALIFICATIONS OF KEY STAFF (required).** *Do not* include job descriptions or resumes.

Provide each region or local government(s) represented in this request, and what their roles and/or dedication in staff time or other resources will play in this program.

- 3. ORGANIZATION EVALUATION RESULTS (optional):** Provide the organization's most recent evaluation results or findings, relevant to this request.
- 4. LETTERS OF SUPPORT (optional):** Provide any relevant partnering agency or organization letters of support.

Appendix A - COAC Infrastructure Share Glossary of Terms

Term	Definition
Settlement	<p>"Settlement" shall mean the negotiated resolution of legal or equitable claims against an Opioid Settling Defendant when that resolution has been jointly entered into by the State and the Participating Local Governments, or by any individual Party or collection of Parties that opt to subject their Settlement to this MOU.</p> <p>Unless otherwise directed by an order from a United States Bankruptcy Court, "Settlement" shall also include distributions from any liquidation under Chapter 7 of the United States Bankruptcy Code or confirmed plan under Chapter 11 of the United States Bankruptcy Code that treats the claims of the State and Local Governments against an Opioid Settling Defendant.</p>
Participating Local Government	<p>"Participating Local Government(s)" shall mean all Local Governments that signed the Colorado MOU, and if required under terms of a particular Settlement, who have executed a release of claims with the Opioid Settlement Defendant(s).</p>
DOL	Colorado Department of Law
Administrative Costs	Costs associated with overseeing and administering Opioid Funds. Administrative costs shall not exceed 10% actual costs expended by the recipient or 10% of the amount received, whichever is less
Indirect Costs	Costs not readily identified with a specific project or organizational activity but incurred for the joint benefit of both projects and other activities. Indirect costs are usually grouped into common pools and charged to benefiting objectives through an allocation process/indirect cost rate.
Implementing Organizations	<p>Entities other than the Applicant that are either supporting or part of a collaborative application.</p> <p>Nongovernmental entities, such as not-for-profit organizations, may be part of the collaborative partnership proposed in the application with a governmental entity acting as the Applicant and fiscal sponsor.</p>
Approved Purpose(s)	<p>Approved Purposes are forward-looking strategies, programming, and services to abate the opioid epidemic as identified by the terms of any Settlement. If a Settlement is silent on Approved Purpose(s), then Approved Purpose(s) shall mean those forward-looking strategies to abate the opioid epidemic identified in Exhibit A or any supplemental forward-looking abatement strategies added to Exhibit A by the Abatement Council.</p> <p>Consistent with the terms of any Settlement, "Approved Purposes" shall also include the reasonable administrative costs associated with overseeing and administering Opioid Funds.</p>
Opioid Funds	Opioid Funds shall mean damage awards obtained through a Settlement.

<p>Colorado Memorandum of Understanding (MOU)</p>	<p>The Colorado MOU establishes the framework for distributing and sharing these settlement proceeds throughout Colorado. Local governments and the State prepared the Colorado MOU, which prioritizes regionalism, collaboration, and abatement. It is expected that the Colorado MOU will also be used for settlements with other opioid defendants in the future, including any settlement from Purdue Pharma’s bankruptcy proceeding.</p> <p>Colorado Attorney General Phil Weiser signed the MOU on August 26, 2021. The Colorado MOU can be found at www.coag.gov/opioids.</p>
<p>Colorado Opioid Abatement Council (COAC)</p>	<p>The Colorado Opioid Abatement Council was created to ensure that the distribution of Opioid Settlement Funds complies with the terms of the MOU and of any Settlement and to provide oversight and an accounting of all Opioid Settlement Funds in accordance with the terms of the MOU. The Council is responsible for oversight of Opioid Settlement Funds from the Regional Share, and for developing processes and procedures for the distribution and oversight of Opioid Settlement Funds from the Statewide Infrastructure Share, all in accordance with the terms of the MOU.</p> <p>The Council is made up of 13 members, 6 voting members appointed by local government representative, 6 voting members appointed by the state, and a chair who may only vote in the event of a tie.</p>
<p>Colorado Opioid Settlement Tracker (COST)</p>	<p>The Colorado Opioid Settlement Tracker (COST) is a Salesforce program managed by the Opioid Response Unit at the Department of Law to manage and track opioid settlement funds. Opioid Settlement Funds recipients must submit expenditure reports and other materials through COST.</p>
<p>Applicant</p>	<p>The entity that will submit the application, receive the grant award, receive the disbursed funds, and be responsible for funds management and submitting required reporting</p>
<p>National Administrator</p>	<p>The Opioid Settlement funds are primarily held by a National Administrator. The COAC communicates funding release requests to the National Administrator.</p> <p>The National Administrator is the firm, BrownGreer PLC. BrownGreer communicates directly with Opioid Funds recipients seeking banking and other information necessary to process payments.</p>
<p>Statewide Infrastructure Share</p>	<p>The purpose of the Statewide Infrastructure Share is to promote capital improvements and provide operational assistance for developing or improving the infrastructure necessary to abate the opioid crisis anywhere within the State of Colorado.</p> <p>The Statewide Infrastructure Share is intended to supplement Opioid Funds received by Participating Local Governments or Regions.</p>

Regional Opioid Abatement Councils (ROACs)	<p>The Regional Opioid Abatement Councils (ROACs) were formed by county and municipality governments to create a governing body to manage opioid settlement funds for the region. There are 19 Regions in Colorado, each with their own ROAC. Each Region may draft its own intra-regional agreements, bylaws, or other governing documents to determine how the Regional Council will operate.</p> <p>All voting members of ROACs are either elected officials or employees of local governments. Regional councils may also have advisory or non-voting members to include representatives of non-governmental organizations and members of the community.</p>
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Appendix B: Colorado Opioid Memorandum of Understanding (MOU) Infrastructure Share Guiding Language

The [Colorado MOU](#) states that, “prior to distributing any Opioid Funds from the Statewide Infrastructure Share, the Abatement Council shall establish and publish policies and procedures for the distribution and Oversight of the Statewide Infrastructure Share, including processes for Parties or Regions to apply for Opioid Funds from the Statewide Infrastructure Share. The Abatement Council’s policies and procedures shall, at a minimum, reflect the following principles:

1. Opioid Funds from the Statewide Infrastructure Share shall be used for Approved Purposes only;
2. Opioid Funds from the Statewide Infrastructure Share shall be paid directly to the appropriate state agencies (including but not limited to the Colorado Department of Law), regional fiscal agents, or Participating Local Governments only;
3. Distribution and oversight of the Statewide Infrastructure Share shall comply with the terms of this MOU and any Settlement.
4. Appropriate processes for remedial action will be taken against Parties or Regions that misuse Opioid Funds from the Statewide Infrastructure Share. Such processes shall include procedures for alleged offending parties or Regions to challenge or dispute such remedial action; and
 - a. Limitations on administrative costs to be expended by recipients for administering Opioid Funds received from the Statewide Infrastructure Share, not to exceed actual costs expended by the recipient or 10% of the amount received, whichever is less. The distribution and oversight policies and procedures developed by the Abatement Council, in accordance with Section (G)(3), shall be non-appealable orders and no Party or Region may seek judicial relief related to the distribution and oversight of the Statewide Infrastructure Share.
 - b. On an annual basis, as determined by the Abatement Council, any Party or Regional Council that receives funds from the Statewide Infrastructure Share shall provide all expenditure data, including administrative costs, related to any Opioid Funds it received from the Statewide Infrastructure Share and subject itself to an accounting as required by the Abatement Council. The Abatement Council shall publish all expenditure data from the Statewide Infrastructure Share in accordance with Section (C)(4)(c)(i). The Abatement Council may require the Parties or Regional Councils that receive funds from the Statewide Infrastructure Share to provide additional outcome related data in accordance with Section (C)(4)(c)(ii) and the Parties or Regional Councils shall comply with such requirements.
 - c. Costs associated with the Abatement Council’s distribution and oversight of the Statewide Infrastructure Share, as described in this Section (G), shall be paid for

from the Statewide Infrastructure Share. The Abatement Council shall make all good faith efforts to limit such costs to the greatest extent possible.