

**COLORADO DEPARTMENT OF LAW**  
**CONSUMER CREDIT UNIT**  
**COLLECTION AGENCY LICENSE**  
**PERSONAL AFFIDAVIT**

A Personal Affidavit is required for each individual owner, officer, member, partner, trustee, or sole proprietor of a collection agency. For change notification requirements, refer to section 6-16-122(1) and (2), C.R.S. Omissions may be construed as intentional failure to disclose a material fact and may be grounds for rejection of an application pursuant to section 5-16-120(2) C.R.S. The laws and rules are available on the [Collection Agency Licensing website](#).

Download this document; use the fillable fields to provide the required information and save to your computer. If part of a new collection agency application, please submit with the license application. Otherwise, please do so via a method that is encrypted.

Legal name of collection agency:

Name of person completing this Personal Affidavit:

Person's title:

Person's home address (street address, city, state, and zip code):

Date of birth:

Last four digits of SSN:

**Employment History**

Provide a complete record of employment and business associations for the last six years for all companies you are or were involved as an owner, officer, member, partner, trustee, or sole proprietor. Account for all periods of time, indicating any dates of unemployment. A current resume containing the same information may substitute the below list. If using this list, attach additional pages if necessary.

Dates (MM/YY):

Employer:

Position/Title:

Duties:

Dates (MM/YY):

Employer:

Position/Title:

Duties:

Dates (MM/YY):

Employer:

Position/Title:

Duties:

Dates (MM/YY):

Employer:

Position/Title:

Duties:

Dates (MM/YY):

Employer:

Position/Title:

Duties:

## License History

Provide a list of all current licenses or registrations as a collection agency, payday lender, or other financial services provider held by you or any company you are or were involved as an owner, officer, member, partner, trustee, or sole proprietor. A separate list containing the same information may substitute the below list. If using this list, attach additional pages if necessary.

Regulatory agency name:

Regulatory agency address:

Type of License/Registration:

License/Registration #:

Date first issued:

Regulatory agency name:

Regulatory agency address:

Type of License/Registration:

License/Registration #:

Date first issued:

Regulatory agency name:

Regulatory agency address:

Type of License/Registration:

License/Registration #:

Date first issued:

Regulatory agency name:

Regulatory agency address:

Type of License/Registration:

License/Registration #:

Date first issued:

## Questions for Individual

Have you ever been convicted of or entered a plea of guilty or nolo contendere to a felony?

Yes      No      If Yes, provide explanation below:

Have you ever been convicted of or entered a plea of guilty or nolo contendere to theft, receiving stolen property, forgery, impersonation, simulation, fraud, fraudulent and deceptive sales and business practices, offenses related to the Uniform Consumer Credit Code, computer crimes, financial transaction devices or other similar offenses?

Yes      No      If Yes, provide explanation below:

Are there any pending criminal charges against you for a felony offense or any offense involving theft, receiving stolen property, forgery, impersonation, simulation, fraud, fraudulent and deceptive sales and business practices, offenses related to the Uniform Consumer Credit Code, computer crimes, financial transaction devices or other similar offenses?

Yes      No      If Yes, provide explanation below:

Have you or any organization during a time when you were associated with it as owner, partner, member if a LLC or association, officer, director, or principal employee ever had a business license or registration suspended, canceled, revoked, or subjected to any disciplinary action (whether or not a final order or judgment was entered) including a stipulation, final consent order, judgment, or administrative order by any governmental entity, including Colorado; had an application for such license or registration denied; or withdrawn such an application to avoid a denial or any related request?

Yes      No      If Yes, provide explanation below:

Have you, or any organization during a time when you were associated with it as owner, partner, member if a LLC or association, officer, director, or principal employee been involved in any voluntary or involuntary bankruptcy, receivership, or insolvency proceedings, or had any unsatisfied judgment or liens against you or such an organization?

Yes      No      If Yes, provide explanation below:

Have you ever been held liable in any civil fraud action in any judicial or administrative proceeding by a federal, state, or local governmental entity?

Yes      No      If Yes, provide explanation below:

**Statements made herein are under oath. False statements may be punishable as second-degree perjury.**

Signature of person completing this Affidavit

Date