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**JUNE TAYLOR**  
Chief Operating Officer  
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**STATE OF COLORADO  
DEPARTMENT OF LAW**

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**Consumer Protection Section**  
**Consumer Credit Unit**

**M E M O R A N D U M**

**TO:** SUPERVISED LENDER BRANCH OFFICE APPLICANT  
**FROM:** CONSUMER CREDIT UNIT  
UNIFORM CONSUMER CREDIT CODE ("UCCC")  
**RE: 2019 Branch Office Licensing**

Use the attached application for supervised lender branch office license(s). Once you have one supervised lender's license (designated as a "master license"), use this application for additional branches.

Branch offices are subject to all provisions of the Colorado Uniform Consumer Credit Code including annual license renewal, periodic compliance examinations, the filing of annual reports, proof of financial responsibility and notification of name and/or address changes.

Submit the following information for each supervised lender's branch office:

1. Branch office license application (attached), *including proof of financial responsibility for the branch location*. A separate application is required for each branch; **-AND-**
2. License fee of \$1,300 per branch, made payable to the Colorado Uniform Consumer Credit Code or Colorado UCCC. This amount includes a \$100 surcharge for the Identify Theft and Financial Fraud Cash Fund in the Department of Public Safety, required by § 24-33.5-1707(2)(b), C.R.S. Branch license fees are subject to periodic adjustment.

Once you file a completed branch application with proof of financial responsibility and payment of the license fee, the branch location is automatically licensed for 120 days. You will be notified if additional information is needed. We may conduct compliance examinations of existing locations and require corrective action. We will either approve a permanent license or deny the application for good cause. You will be notified in writing of the approval or denial. No license certificate is issued for branch locations. Additional information is available on the UCCC website: [www.coag.gov/uccc](http://www.coag.gov/uccc).

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**Consumer Protection Section  
Consumer Credit Unit**

**COLORADO SUPERVISED LENDER'S BRANCH OFFICE  
LICENSE APPLICATION**

Complete and return this application, proof of financial responsibility and the \$1,300 license fee of to the Consumer Credit Unit (address in upper, right-hand corner).

1. Legal name of applicant (corporation, LLC, partnership, or proprietor's name):

\_\_\_\_\_

2. Trade or assumed name(s) used in supervised lending (Secretary of State approval for trade names must be on file with the Consumer Credit Unit):

\_\_\_\_\_

3. Master license number: \_\_\_\_\_

4. Physical address of branch office (mailing address for license renewal and compliance information will be the mailing address for your master license already on file):

\_\_\_\_\_

(Street Address)

\_\_\_\_\_

(City)

(State)

(Zip Code)

Branch Telephone Number: \_\_\_\_\_ Branch Fax Number: \_\_\_\_\_

5. Type of proof you are submitting for this branch to demonstrate financial responsibility (must be at least \$15,000). Check one below:

**Surety Bond:** Submit a new surety bond for this location or a rider/endorsement increasing the amount of an existing bond, as appropriate, and adding this branch location. Original bond must be on UCCC Surety Bond Form. Submit the original, new surety bond or rider/endorsement with original signatures and power of attorney.

Bond Number: \_\_\_\_\_ Dollar amount of bond: \_\_\_\_\_

Surety's Name: \_\_\_\_\_

— **Letter of Credit:** Submit an irrevocable letter of credit for this location or an amended letter of credit (if adding to an existing letter of credit) in the correct amount. The letter must be issued by a bank or savings and loan association doing business in Colorado and must have an expiration date of at least two years from the date issued. Submit the original letter.

Dollar amount of letter of credit: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Issuing Bank: \_\_\_\_\_

— **Cash Assignment:** Submit an assignment of a certificate of deposit or savings account for this location or an amended assignment (if adding to an existing assignment) in the correct amount in a bank or savings and loan association doing business in Colorado. Interest and dividends may be retained by the lender. Submit the original assignment.

Dollar amount of cash assignment: \_\_\_\_\_

Issuing Bank: \_\_\_\_\_

6. Type(s) of activity you expect to engage in. Check all that apply:

\_\_\_\_\_ Make (i.e. originate)

\_\_\_\_\_ Take assignment of or purchase for collection, servicing, or enforcement purposes

Check all applicable categories:

\_\_\_\_\_ Deferred deposit loans or payday loans

\_\_\_\_\_ Credit cards

\_\_\_\_\_ Unsecured loans or loans secured by personal property and/or autos

\_\_\_\_\_ Retail sales installment contracts (credit sales) or consumer leases

\_\_\_\_\_ Mortgage loans

\_\_\_\_\_ Pawn transactions (contracts for purchase)

\_\_\_\_\_ Loans secured by mobile homes

\_\_\_\_\_ Service loans originated by supervised financial

\_\_\_\_\_ Insurance premium finance loans

organizations (banks) – (see § 5-1-214, C.R.S.)

\_\_\_\_\_ Small installment loans of \$1,000 or less (per § 5-2-214, C.R.S.)

7. Name and contact information of person to contact about this application:

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address:

\_\_\_\_\_ (Street Address)

\_\_\_\_\_ (City)

\_\_\_\_\_ (State)

\_\_\_\_\_ (Zip Code)

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

**Statements made herein are made under oath. False statements may be punishable as second degree perjury.**

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Print Name Title

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Signature Date

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Print Name Title

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Signature Date

**Attach branch license fee of \$1,300 made payable to Colorado Uniform Consumer Credit Code.**